

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
AUGUST 22, 2012 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday August 22, 2012 @ 7:00p.m.

**PRESENT:** Sean Maciborski Mayor  
Dennis Steil Deputy Mayor  
Kel Tetz Councillor  
Amanda Howell Interim Chief Administrative Officer

**CALL TO ORDER:**

Mayor Maciborski called the meeting to order at 6:55 p.m.

**ADOPTION OF AGENDA:**

**Motion 711/12**

Moved by Deputy Mayor Steil to adopt the agenda as presented with the following additions and deletions:

**Addition** - 9.8 ATCO Electric cheque presentation for playground - date request

**Deletions**- 8.1 Peace Officer retention info

- 8.5 ATCO Electric Franchise Fee Agreement Renewal

**CARRIED**

**MINUTES:**

**Motion 712/12**

Moved by Deputy Mayor Steil that Heisler Village Council approve the July 18, 2012 Regular Council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING:** NONE

**DELEGATIONS:** Council welcomed Chas Matthews the meeting at 7:00 p.m. He attended the meeting to discuss the trees that were removed from his property during the sewer upgrade project in the alley between Rutherford Ave and Aberhart Ave. Chas left the meeting at 7:20 p.m.

**Motion 713/12**

Moved by Mayor Maciborski that Heisler Village Council accept the delegation of Chas Matthews for information.

**CARRIED**

**BYLAWS:** Bylaw #471-12 Fees and Charges Bylaw

**Motion 714/12**

Moved by Mayor Maciborski that Heisler Village Council give first reading to Bylaw #471-12 the Fees and Charges Bylaw.

**CARRIED**

**Motion 715/12**

Moved by Deputy Mayor Steil that Heisler Village Council give second reading to Bylaw #471-12 the Fees and Charges Bylaw.

**CARRIED**

**Motion 716/12**

Moved by Councillor Tetz that Heisler Village Council proceed to third and final reading of Bylaw #471-12 the Fees and Charges Bylaw.

**CARRIED**

**Motion 717/12**

Moved by Mayor Maciborski by unanimous consent that Heisler Village Council give third and final reading of Bylaw #471-12 the Fees and Charges Bylaw.

**CARRIED UNANIMOUSLY**

**POLICIES:**

**Policy #1211- Land Sale agreement for Lots Requiring Development Policy**

**Motion 718/12**

Moved by Mayor Maciborski that Heisler Village Council table Policy #1211-Land Sale Agreement for Lots Requiring Development Policy revision until the next meeting.

**CARRIED**

**OLD BUSINESS:**

**County of Flagstaff proposed Fire Agreement**

**Motion 719/12**

Moved by Councillor Tetz that Heisler Village Council table the proposed Fire Services Agreement until the next meeting, but sign the Regional Fire Chief Services Agreement.

**CARRIED**

**Heisler Fire Chief – Discussion re: proposed Fire Services Agreement, new fire truck**

Heisler Fire Chief, Joe Martz attended the meeting at 7:40 p.m. to discuss the proposed Fire Services Agreement, the Regional Fire Chief Services Agreement and the purchase of a fire truck with Council. He informed Council that the Firemen's supper will be on September 28/12. Deputy Fire Chief, Mickey Heisler was unable to attend the meeting.

**Motion 720/12**

Moved by Mayor Maciborski that Heisler Village Council accept the discussion with Heisler Fire Chief, Joe Martz for information.

**CARRIED**

**Letter from Reynolds, Mirth, Richards & Farmer LLP re: Waste Management, Quote from CanPak Environmental**

**Motion 721/12**

Moved by Mayor Maciborski that Heisler Village Council give notice of a motion for the next Council meeting to withdrawal from the Flagstaff Regional Solid Waste Management

Association, and remain in the Association until our anniversary.

**CARRIED**

**NEW BUSINESS:**

**Peace Officer Service Agreement - Renewal**

**Motion 722/12**

Moved by Mayor Maciborski that Heisler Village Council accept the Peace Officer Service Agreement for information.

**CARRIED**

**Rescind Motion 659/12**

**Motion 723/12**

Moved by Councillor Tetz that Heisler Village Council rescind Motion 659/12. "Moved by Mayor Maciborski that Heisler Village Council amend the bylaw pertaining to new developments to include an **\$8,000.00** development deposit that will be required to be paid to the Village at the time of purchase of a development permit. The deposit will be returned to the property owner upon completion of the new development, or forfeited when the development permit expires if the development is not completed".

**CARRIED**

**Letter from Canadian Fallen Heroes Foundation**

**Motion 724/12**

Moved by Mayor Maciborski that Heisler Village Council table agenda item 9.3 – Letter from Canadian Fallen Heroes Foundation until after the Heisler Firemen's Supper on September 28/12. Interim CAO will contact the project manager from the Canadian Fallen Heroes Foundation once we know how much money was raised from the sale of raffle tickets for a gift basket that will be at the Firemen's Supper. It will be set up to help raise money for the Canadian Fallen Heroes Foundation plaques that Heisler will receive to honour our local fallen Soldiers. Interim CAO will write a letter thanking the foundation for the plaques.

**CARRIED**

**Name our Park in newsletter**

**Motion 725/12**

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to include a page in the August and September newsletter asking residents what they would like the new municipal park to be named and include a section of suggestions that have been made. Interim CAO will inform the public via the newsletter when Council has decided on the name.

**CARRIED**

**Park sign ideas**

**Motion 726/12**

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to proceed with the purchase of 2 48"x 36" single sided signs to be placed in the new municipal park from Barco Products Canada. The signs will be ordered after the September meeting once the park name has been decided.

**CARRIED**

**Email from ATCO Electric – 2013 Donation ideas request**

**Motion 727/12**

Moved by Mayor Maciborski that Heisler Village Council table agenda item 9.8 – ATCO Electric 2013 Donation ideas request until the next meeting.

**CARRIED**

**Village Janitorial Services Contract renewal**

**Motion 728/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the Village Janitorial Services Contract with Amanda Howell retroactive from January 13/12 to January 13/13 as presented.

**CARRIED**

**ATCO Electric cheque presentation for new playground - date request**

Interim CAO will contact Jeff Hebert at ATCO Electric and inform him that he may present the cheque for **\$1,000.00** from ATCO Electric to Mayor Maciborski at the Heisler Firemen's Supper on September 28/12 if he is available on that date.

**COUNCILLOR REPORTS:**

Mayor Maciborski's written report- None

Mayor Maciborski's verbal report- None

Deputy Mayor Steil's written report- None

Deputy Mayor Steil's verbal report- Flagstaff Regional Solid Waste Management Association – July /12 meeting

Councillor Tetz's written report- None

Councillor Tetz's verbal report- None

Public Works Operating Report- July 2012

Bylaw Enforcement Report- July 2012

**Motion 729/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the above written/verbal reports for information.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**CAO Action List and CAO written report**

**Motion 730/12**

Moved by Councilor Tetz that Heisler Village Council accept the CAO action list and CAO written report from the July 18, 2012 Council meeting as information.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 731/12**

Moved by Mayor Maciborski that Heisler Village Council accept the July 13<sup>th</sup>- July 31<sup>st</sup>, 2012 cheque register #1295-#1317 in the amount of **\$191,574.66** as presented.

**CARRIED**

### **Cheque Register**

#### **Motion 732/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the August 1<sup>st</sup>- August 15<sup>th</sup>, 2012 cheque register #1318-#1338 in the amount of **\$12,175.48** as presented.

**CARRIED**

### **July 2012 – Financial Statement**

#### **Motion 733/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the balance shown on the July, 2012 bank statement as presented.

**CARRIED**

### **Petty Cash Expenses**

#### **Motion 734/12**

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to pay the petty cash expenses for August, 2012 in the amount of **\$25.28**.

**CARRIED**

### **Invoice from Sheldon Steil**

#### **Motion 735/12**

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to write a letter to Sheldon Steil stating that Heisler Council cannot pay invoice #Spray12 as the service was not ordered by the Village. In the letter, Interim CAO will ask Sheldon if weed maintenance in the ball diamonds can be included in the 2013 ball diamond maintenance invoice, which is presented to the Village annually from Trent Steil. Council instructed Interim CAO to thank Sheldon for manicuring the ball diamonds and campground this year in the next newsletter.

**CARRIED**

**-As Deputy Mayor Steil has a pecuniary interest in this matter, he abstained from voting on this motion.**

### **CORRESPONDENCE:**

13.1- Letter from Alberta Transportation – 2012 Federal Gas Tax Fund grant of \$50,000.00

13.2- Letter from Alberta Historical Resources Foundation- Thanks for the nomination of the Battle River Railway for the Heritage Conservation Award

13.3- Letter from Alberta Water and Wastewater Operators Association – Closer to Home, Water and Wastewater Capacity Renewal Initiative

13.4- Letter from Municipal Affairs – Doug Griffiths, Thanks for updating Municipal Affairs on the progress of implementing the ministerial directives from the municipal inspection

13.5- Letter from Flagstaff County to Village of Forestburg – Regional Fire Chief Services Agreement

13.6- Letter from Alberta Culture – Alberta Culture Days will occur on September 28-30, 2012

#### **Motion 736/12**

Moved by Councillor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.6 as information and instruct Interim CAO to include the titles of the letters or memos in the Council meeting minutes.

**CARRIED**

**IN CAMERA:**

**Motion 737/12**

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel items at 9:00 p.m.

**CARRIED**

**OUT OF CAMERA:**

**Motion 738/12**

Moved by Mayor Maciborski to go Out of Camera at 9:30 p.m.

**CARRIED**

**Proposal from potential land purchasers**

**Motion 739/12**

Moved by Mayor Maciborski that Heisler Village Council accept the proposal from Shawn McKerricher and Raine Hague concerning 3 residential lots that they would like to purchase in Heisler. Council accepts the proposal from Shawn and Raine that the purchase price of lot 1 be \$1,200.00 only under the stipulation that all 3 of the lots (Plan 872 0577, Block 11, Lots 1-3) be purchased at the same time.

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

September 19, 2012 at 7:00pm

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 9:40 p.m.

**X**

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Sean Maciborski  
Mayor

**X**

Amanda Howell  
Interim CAO